**Making Mistakes**

**Strategies for Preventing Mistakes**

**Directions:** *The module outlined 3 strategies to assist with preventing mistakes. These strategies were visual supports, reminders, and rules. Read the mistakes below and identify the strategy from the word bank, or write in your own unique strategies, which could be used to keep mistakes from happening.*

**Word Bank**

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|  **Visual Supports Reminders Rules**  *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_* |

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| **Strategy** | **Mistake** |
|  | Jose missed his math class for the third week in a row because he lost track of time and forgot about the class. |
|  | Sydney is required to answer the phone with a specific greeting at work. She can not remember the greeting and has been answering the phone incorrectly. |
|  | Mark forgot his new co-worker’s name.  |
|  | Latasha didn’t follow the school’s cell phone policy because she was unaware of the school rules.  |
|  | Becky showed up to work in clothing which does not meet her employer’s dress code requirements.  |
|  | Jackie has to organize documents into color-coded folders at work. She cannot remember the folder color-coding system and has filed documents in the wrong folders.  |
|  | Arlene promised to call her mother back after her meeting, but she forgot. |
|  | Kendrick forgot his lunch at home. |
|  | Robby got an answer wrong when taking a practice exam.  |