1. **During a conversation when a person asks you a question it is important to**
2. Change the topic of conversation
3. Only answer if you know what to say
4. Ask another question
5. Answer the question that was asked
6. **Asking appropriate questions during the conversation can**
7. Make sure you get your point across
8. Keep the conversation going
9. Help you decide if you want to have a conversation
10. Make it so you don't have to answer questions
11. **One goal of asking questions during a conversation is**
    1. It can lead to new conversation topics
    2. You can learn more information to keep the conversation going
    3. It allows you to show interest in the other person
12. All of the above
13. **One benefit of asking questions during a conversation is**
14. It allows you to give information about your interests
15. It allows you to change the topic to one you choose
16. It makes it harder to keep the conversation going
17. It makes the conversation end more quickly
18. **The most important things that help keep a conversation going are**
19. Starting a conversation quickly and ending a conversation quickly
20. How loud you talk and talking about what you want
21. Sarcasm, jokes and opinions
22. Comments, questions and answers
23. **A good time to change the topic of a conversation is**
24. Whenever you get bored of the topic
25. Anytime you want to
26. When there is a break in the conversation
27. When the other person is ready to end the conversation
28. **When choosing topics for conversation it is important to**
29. Only discuss what you are interested in
30. Decide before the conversation on what will be talked about
31. Choose appropriate topics on a wide range of subjects
32. Always make the other person choose the topic
33. **If you choose a conversation topic that is inappropriate or controversial it may cause**
34. Your conversation partner to become uncomfortable and end the conversation
35. People having the conversation to learn something new
36. The topic to become more interesting
37. More conversation
38. **Talking about the same topic over and over again is a good way to**
39. Help people get to know you and your interests
40. Cause people to avoid talking to you
41. Teach people about a topic in which you have an interest
42. Show you are an expert in that topic